

# LEE AIR SERVICES

Heating and Cooling

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TACL/A/295/C – TACL/A/45504/E – LPG-RRC07538

# We've got your Business covered!

With you LEE AIR SERVICES comprehensive maintenance agreement, you not only get your Pre-Summer and Pre-Winter checks, you also get priority service and 10% of part that need to be replaced or repaired – You can prevent problems from happening in the future.



Customer Information -  Yes, please sign me up!  Renewal

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Other: \_\_\_\_\_

Pre-Summer checks are scheduled starting March 1<sup>st</sup> and must be scheduled by June 30<sup>th</sup>.  
Pre-Winter checks are scheduled starting September 1<sup>st</sup> and must be scheduled by December 31<sup>st</sup>.

**Please Note: It is your responsibility to get on our schedule in the given time frame. Agreement is subject to be voided if appointment is not scheduled in the given times.**

## 1 YEAR AGREEMENT PLAN:

1 System  
\$125 + TAX  
QUARTERLY PAYMENT

2 System  
\$185 + TAX  
QUARTERLY PAYMENT

3 System  
\$235 + TAX  
QUARTERLY PAYMENT

4 System  
\$285 + TAX  
QUARTERLY PAYMENT

Systems are serviced twice a year and will be scheduled as close to target date as possible.

You will also receive filter changes an additional 2 times per year

**All systems must be serviced at the same time and date. Only exceptions is weather complications.**

Systems Invested: \_\_\_\_\_ Filters: \_\_\_\_\_ Total: \$ \_\_\_\_\_

GAS  ELECTRIC  HEAT PUMP

Summer Check: \_\_\_\_\_ Winter Check: \_\_\_\_\_

Filter Change: \_\_\_\_\_ Filter Change: \_\_\_\_\_

Date of Service Agreement TO: \_\_\_\_\_ FROM: \_\_\_\_\_

Customer x \_\_\_\_\_ Date: \_\_\_\_\_

### Pre-Summer Check Cooling Equipment Checklist:

- ✓ Inspect Thermostat
- ✓ Clean or Inspect filter
- ✓ Clean Condenser Coil
- ✓ Inspect all electrical connections
- ✓ Inspect amp & volt draw on motors
- ✓ Inspect refrigerant charge
- ✓ Lubricate moving parts
- ✓ Inspect all capacitors
- ✓ Check for refrigerant leaks
- ✓ Inspect contactor
- ✓ Inspect disconnect power box
- ✓ Inspect power breaker
- ✓ Inspect evaporator coil when accessible
- ✓ Test Cycle for Proper operations

### Pre-Winter Check Heating Equipment Checklist:

- ✓ Inspect Thermostat
- ✓ Clean or Inspect filter
- ✓ Inspect heat exchanger
- ✓ Inspect temperature rise
- ✓ Inspect fan control
- ✓ Inspect furnace safety controls
- ✓ Inspect for gas leaks
- ✓ Inspect gas valve operation
- ✓ Inspect electrical connections
- ✓ Check gas pressure
- ✓ Lubricate all moving parts
- ✓ Inspect back up heat elements
- ✓ Inspect sequencer operation
- ✓ Inspect volt & amp draw on motors
- ✓ Inspect all circuit breakers
- ✓ Inspect reversing valve operation
- ✓ Inspect defrost control
- ✓ Test Cycle for Proper operations

Return to: LEE AIR SERVICES  
2390 Michael Dr.  
Southlake, TX 76092

Any Questions?  
Email us at [office@leeairservices.com](mailto:office@leeairservices.com)  
Or Call (817) 337-1975